



# Danielle

## Contact

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### Address

611 West Ottawa

3369162102

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[daniellekennedy202@gmail.com](mailto:daniellekennedy202@gmail.com)

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## Additional Skills

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Patient care  
Funding procurement  
Problem Resolution  
Process Improvement  
Organization

## Professional Summary

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Ambitious Manager with 7 years of hands-on experience verifying transaction information, obtaining payment authorizations and scheduling and preparing disbursements. First-rate expert at customer communication, data entry and organization. Diligent and meticulous professional commended for quickly and accurately learning new procedures.

## Work Experience

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03/17 - I am actually working there

### Manager Director

Manager Director in my Own Business.

02/13- I am actually working there

### Online English Teacher

Online English Teacher in VipiKid.

## Education

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Sep 2014 Jan 2017

### Pebble Hills University

Master in Science Education

## Languages

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English — Native